

# TRANSMISSION LINE SUPERINTENDENT

## Mountrail-Williams Electric Cooperative

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### **JOB OBJECTIVES**

The Transmission Line Supervisor will be responsible for overseeing the construction, operation, and maintenance of the MVEC electrical transmission system. Key objectives include:

- Supervising the MVEC electrical transmission system's construction, operation, and maintenance.
- Assisting with pre-engineering, project coordination, inspections, design, economic justification, and installation.
- Developing and implementing a long-term maintenance program to ensure the reliability and longevity of transmission system assets.
- Managing and coordinating internal and external teams for new and ongoing projects.
- Responding to emergencies and after-hours calls.
- Managing MVEC transmission staff and ensuring compliance with safety standards and regulations.

### **DUTIES AND ESSENTIAL RESPONSIBILITIES**

Under the guidance of the Operations Manager, the Transmission Line Supervisor will:

- Assist in achieving the objectives of the MVEC Transmission Line Department.
- Foster a high standard of morale and teamwork within the department.
- Contribute to long-term plans for personnel, facilities, and resources related to construction, operations, and maintenance.
- Continuously evaluate and improve construction, maintenance, safety, and training activities.
- Help prepare the annual budget for the Transmission Line Department.
- Periodically review department functions and recommend organizational changes for efficiency.
- Recommend and oversee equipment purchase, replacement, and maintenance schedules.
- Ensure proper use and maintenance of equipment and tools within the department.
- Oversee personnel management, including recruitment, promotion, and performance evaluations.
- Foster an environment of open communication, safety, and employee development.
- Ensure all transmission line work adheres to established standards, codes, and safety regulations.

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- Approve time reports, overtime, and manage work schedules.
- Investigate and report on accidents and safety violations, ensuring compliance with OSHA standards.
- Assist in managing emergency situations, including weekend supervisory standby.

### BUSINESS RELATIONSHIPS

- **Reports to:** Operations Manager
- **Direct Supervision:** Transmission Line Foreperson
- **Indirect Supervision:** All personnel in the MVEC Transmission Line Department

### REQUIREMENTS

- **Experience:**
  - At least 5 years of experience as a journey line worker.
  - Prior supervisory experience in the electrical field, particularly in transmission line construction and maintenance, is preferred.
- **Skills:**
  - Strong leadership and management abilities to handle teams effectively.
  - Excellent written and verbal communication skills.
  - Basic computer proficiency, with advanced knowledge of Microsoft Office tools.
  - Knowledge of transmission line construction, maintenance, and safety practices.
- **Certifications:**
  - A valid and current driver's license and (CDL) without restrictions is required.
  - Must be able to work independently and manage multiple tasks simultaneously.
- **Physical Requirements:**
  - Must be in good physical health to perform essential job functions. Reasonable accommodations will be considered for individuals with disabilities.
- **Additional:**
  - The candidate must reside near Williston, North Dakota, to respond to emergency calls and ensure operational readiness.

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## DISCLAIMER

- This job description is intended to outline the primary duties and responsibilities but is not exhaustive. Employees may be required to perform additional duties as necessary.
  - MWEC reserves the right to modify or change job duties, responsibilities, or work schedules based on operational needs or accommodation requirements.
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**Approved**

**by: Matt Glueckert**

**Date: 3/11/2025**

**Reviewed/Amended**

**by:**

**Date:**